

Have you experienced a job loss? Do you need assistance to secure a better job?

## **Plan your Career Goals**

We assess participant's needs and develop individualized development plans for their employment/career goals.

## Create a Cover Letter & Resume

We provide one-on-one employment services that include assisting participants with developing a professional cover letter and resume.

## Prepare for Your Interview

We help you prepare for the interview and hiring process through conducting mock interviews.

## Ready to take the next step in your career journey?

We develop positive relationships with employers and other local agencies in order to connect job seekers with employers. We assist participants, advocating on their behalf, to remove barriers and secure suitable employment.



Contact us: (804) 584-3402 304 Turner Rd, Richmond, VA 23225